

**Agreement Procedures Committee
Conference Call Minutes
October 13, 2010**

Participants	Absent
Bill Kron (MS) Chair	
Cindy Arnold (NV) Vice Chair	Pamela Marshall (KY)
Donna Alderman (NC)	
Carolyn Evanston (IN)	
Deborah Pollizi (OK)	
Kim Knox-Lawrence (ME)	
Trina Kluever-Pauli (WI)	
Ghyslaine Legage (QC)	
Manuel Lagunas (AZ)	
Scott Greenawalt (OK), Board Liaison	
Ron Hester (ON) Board Liaison	
Tammy Trinker (IFTA, Inc.)	
Debbie Meise (IFTA, Inc.)	

Approval of the Minutes

No minutes to review.

Agenda for 2010 Seminar

- Deb resigned and everyone appreciated her involvement.
- Board meeting next week Bill questioned the requirements on audits with wording may, shall or should at the manager's meeting- for the electronic audits- more of a suggestion rather than shall or should be in the wording. More time should be spent on Audits looking at the returns rather than how they look.
- Scott said there would be no Compliance Reviews for 2011, they have to looked at and revise the APC
- Ghyslaine commented the most important thing is if the money is getting to the right Jurisdictions and not the picky stuff.
- Jurisdictions need to keep four years worth of decals for the compliance review or they will be sited if they don't have them. Some jurisdictions may be out of compliance due to state regulations forcing them to shred all expired decals.
- Joy and Trina will go through the suggestions /critiques on the IFTA Inc.
- Bill submitted his resignation to Scott; he will continue to listen in on the meeting. will wait until the Vice Chair is submitted to start working on next years workshop

Other item of Business

- Scott said it was a good seminar and everyone was happy with it.
- Bill appreciated everyone's work and willingness to volunteer
- Ron said everyone did a great job!

- Cindy said we need someone to volunteer from the Northern area and also to replace Deb who was an at Large person.

*Next conference call will be on **November 17, 2010**.*

Minutes prepared by: Kim Knox-Lawrence, Maine